

### Estd: 1987

# RAJAS DENTAL COLLEGE & HOSPITAL

Kavalkinaru Jn., Tirunelveli District - 627 105

DCI Recognition No: DE-3(44)-93/2246 Dated 09/11/1993

Affiliated to

The Tamilnadu Dr. M.G.R. Medical University, Chennai.

Date: 30/01/2023

Venue: IQAC/NAAC Cell

IQAC HEAD: Dr.Alex Mathews Muruppel, MDS

#### **IOAC / NAAC MEETING**

#### Agenda:

- All Programmes especially clinical skill development programme and dental speciality day celebration through IQAC initiatives (Brochure IQAC initiated).
- IIC programmes to be conducted every Quarter of a calendar year.

#### Minutes of Meeting:

- 1. Best practice column has to be upgraded in the college website by web upgradation committee.
- 2. As a small recognition kindly permit a combo off leave for the NAAC/ nirf team successful completion and submission of AQAR & amp; nirf.
- 3. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.
- 4. Proposal to conduct IQAC sponsoring programmes for critical thinking and patent submission.
- 5. Apply for NAAC accreditation programmes initiated through IQAC.
- 6. Collaboration and hand holding for IIC with MEPHCO Engineering college, Sivakasi.

CHAIR PERSON: Dr.Alex Mathews Muruppel

IQAC coordinator: Dr.Angeline Deepthi

NAAc coordinator: Dr.Dinakar -

Members Attended

1. Dr. Nelson

2. Dr. Amalorpavam.

3. Dr. Thirumalai

4. Dr. Nagaraj

5. Dr.Divakary

6. Dr. Jaishlal

7. Dr. Mary Sheloni Missier

PRINCIPAL RAJAS DENTAL COLLEGE & HOSPITAL KAVALKINARU JN - 627 105.

TIRUNELVELI DISTRICT.

Reception 04637 - 231367

Fax 04637 - 231905

www.rajasdentalcollege.com

Email principal@rajasdentalcollege com info@rajasdentalcollege.com



#### Estd: 1987

# **RAJAS DENTAL COLLEGE & HOSPITAL**

Kavalkinaru Jn., Tirunelveli District - 627 105

DCI Recognition No: DE-3(44)-93/2246 Dated 09/11/1993

Affiliated to

The Tamilnadu Dr. M.G.R. Medical University, Chennai.

Date : 21/02/2023

Venue: IQAC/NAAC Cell

IQAC HEAD: Dr. Alex Mathews Muruppel, MDS

#### **AGENDA**

- Cutoff Date for data collection has to followed for the specific Academic year from September 1 to August 31<sup>st</sup> and for financial documents from April 1<sup>st</sup> to March 31<sup>st</sup> to be followed.
- nirf Query with respect to the data provided for sponsored research details has to be rectified

#### Minutes of Meeting

- All NAAC events and other programmes has to be preceded and conducted before the August 2023 for AQAR.
- 2. University Grants has to be followed.
- 3. Teachers training programme has to be conducted twice in a year especially ICT tools.
- 4. Next IQAC meeting all criteria heads has to discuss and concise the questionaries which they scored zero with effective measures.
- 5. As a small recognition kindly permit a comb off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- Earned leave of 2022 surrendered to be reimbursed orelse carried over to the current Academic year.
- 7. One Faculty should represent our institution in the university board of studies.

8. DCI member has to conduct the lecture on Antiragging Awareness programme.

CHAIR PERSON: Dr.Alex Mathews Muruppel, MDS

IQAC coordinator: Dr.Angeline Deepthi ,MDS

NAAC coordinator: Dr.Dinakar, MDS

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Kavalkinaru, Tirunelveli, Tamil Nadu – 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

#### Members Attended:

- Dr. Nelson, MDS
- Dr.Amalorpavam.V, MDS
   Dr.Jaish lal, MDS
- 4. Dr. Mary Sheloni Missier, MD
- 5. Dr. Thirumalai, MDS VI
- 6. Dr.Akash Mithran, MDS
- 7. Dr.Nagaraj, MDS
- 8. Dr.Abilasha, MDS





Kavalkinaru, Tirunelveli, Tamil Nadu - 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 16/03/2023

Venue

: IQAC/NAAC Cell

IOAC HEAD: Dr. Alex Mathews Muruppel, MDS

IOAC / NAAC MEETING

#### Agenda:

- All NAAC related events and other programme has to be conducted atleast before August 31st 2023
- NEET score card has to be collected from the current outgoing Intern Batch
- It is purposed to apply to the DSIR (Department of Scientific and Industrial Research) for RMI to receive research grants through the ICMR, SCRB.

#### Minutes of Meeting:

- 1. Research grants from government and government authorised bodies
- 2. Staff patterns, indexed journals, and book details must be collected and segregated for
- 3. Awards from the government entity promoting social work and community adaptation through collaborations with local organisations / bodies.
- 4. Geo-tagged photographs need to be properly maintained and updated.
- 5. Anti-ragging programme has to be mandatorily conducted
- 6. As a small recognition kindly, permit a combo off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- 7. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.
- 8. Promotion of research works documentation for the current academic year.
- 9. A specific programme coordinator espoused for the meticulous storage of data's and information.

CHAIR PERSON: Dr.Alex Mathews Muruppel, MDS

IOAC coordinator: Dr. Angeline Deepthi, MDS

NAAC coordinator: Dr.Dinakan, MDS Members Attended:

1. Dr. Nelson, MDS

2. Dr.Benin.P, MDS

3. Dr.Amalorpavam.V, MDS

4. Dr. Mohan raj, MDS

5. Dr.Deepak John, MDS

6. Dr. Akash Mithran, MDS

7. Dr. Nagaraj, MDS

8. Dr. Thirumalai, MDS





Kavalkinaru, Tirunelveli, Tamil Nadu – 627 l 05 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 21/04/2023

Venue

: IQAC/NAAC Cell

IOAC HEAD

: Dr. Alex Mathews Muruppel, MDS

IQAC / NAAC MEETING

#### Agenda:

- Convocation programme Graduation day Excellentia 2023 will be held on May 11th, with the chief guest being Prof. Dr.Amiya Bhaumik, President, Lincoln University, an initiative by IQAC.
- IIC Programmes to be conducted every Quater of a calendar year.
- Idea proposed to IQAC concerning thesis writing and utilisation of library one-day programme through IQAC and ICC
- Antiragging programme has to be conducted before the August 2023

#### Minutes of Meeting:

- 1. Collaboration and handholding for IIC with MEPHCO Engineering college, Sivakasi
- 2. DCIR number is essential to obtain ICMR funds (if any sister institution has a DCIR number, we can use it to secure ICMR funds), therefore it is easy for the Pharmacy College to obtain a DCIR number it can be shared among our institutions.
- 3. Wisdom of IQAC for FDP programme we can have three individual day over the period of 3months.
- Collaboration in animal handling with our institution (exclusively the Oral Pathology Department) and Pharmacy College in accordance with IQAC guidelines for any funding requests through NAAC.
- New educational policy by DCI syllabus curriculum has elective and core subject need faculty programme and queries can be solved through zoom meeting in collaboration with SRM.
- Due to rise in heat condition as per staff welfare initiative IQAC places its suggestion
  to reduce the clinical hours till afternoon or rotational summer vacation for the staff
  members.
- 7. Programs/ Workshops/ Seminars specific to quality improvement in the year include GCP programme through Zoom so that the criteria 6 can be fulfilled (Exclusion of Faculty Development Programme)
- 8. Suggestive of Faculty Exchange Programme.
- 9. As a small recognition kindly, permit a comp off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- 10. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year

CHAIR PERSON: Dr.Alex Mathews Muruppel, MDS

IQAC coordinator: Dr. Angeline Deepthi, MDS &





Kavalkinaru, Tirunelveli, Tamil Nadu – 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

#### Members Attended:

- 1. Dr.Nelson, MDS
- 2. Dr. Vinej Somaraj ,MDS
- 3. Dr.Amalorpavam.V, MDS
- 4. Dr. Mohan Raj, MDS
- 5. Dr.Benin ,MDS
- 6. Dr Johan Deepak ,MDS
- 7. Dr. Thirumalai ,MDS
- 8. Dr.Nagaraj ,MDS
- 9. Dr.Gracelin, MDS
- 10. Dr.Joephin Soundar, MDS
- 11. Dr.Mary Sheloni Missier, MDS

PRINCIPAL RAJAS DENTAL COLLEGE

RAJAS DENTAL COLLEGE & HOSPITAL KAVALKINARU JN - 627 105.

TIRUNELVELI DISTRICT.





Kavalkinaru, Tirunelveli, Tamil Nadu – 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 26/05/2023

Venue

: IQAC/NAAC Cell

IQAC HEAD: Dr.Alex Mathews Muruppel, MDS

### IQAC / NAAC MEETING

#### Agenda:

Sports Day programme-Viyugam 2023 initiated by IQAC

- In Collaboration with Pharmacy College for conducting animal handling programme in accordance with IQAC guidelines for any funding requests through NAAC.
- Handholding for IIC with MEPHCO Engineering college, Sivakasi and to enrich it with other technical hands.
- Wisdom of IQAC to fix up the days for Faculty development programme we can have three individual day over the period of 3months.

#### Minutes of Meeting:

- 1. As per staff welfare initiative through IQAC, first and foremost we thank you for reducing the clinical hours till afternoon from 15th May 2023 to 31st May 2023.
- 2. One of our distinguished alumini will be invited to conduct Carrier Guidance programme for the interns regarding Carrier opportunities in aboard, Migrations, Guidelines after BDS.
- 3. No tobacco day Initiated by IQAC to be conducted on June 1st.
- 4. Through IQAC initiative National Oral Medicine day for undergraduate students to be on conducted on July 7<sup>th</sup>.
- Biomedical waste management programme demonstration by the contract company (Aseptic solution and prevention) has to be conducted for the students, staffs and health workers.
- 6. Programs/ Workshops/ Seminars specific to quality improvement in the year includes GCP programme to be conducted by Dr.Vinej Somaraj
- 7. As a small recognition kindly, permit a comp off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.

8. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.

CHAIR PERSON: Dr.Alex Mathews Muruppel, MDS

IOAC oordinator: Dr. Angeline Deepthi, MDS

NAAC Coordinator: Dr.Dinakar, MDS

PRINCIPAL





RAJAS DENTAL COLLEGE & HOSPITAL

Kavalkinaru, Tirunelveli, Tamil Nadu – 627105

Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

#### Members Attended:

1.Dr.Gracelin, MDS

2.Dr.Amalorpavam.V, MDS 3.Dr.Jaish lal, MDS

4.Dr.Mary Sheloni Missier, MD

5.Dr.Akash Mithran, MDS

6.Dr.Abilasha, MDS





Kavalkinaru, Tirunelveli, Tamil Nadu - 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 26/06/2023

Venue

: IOAC/NAAC Cell

IOAC HEAD: Dr. Alex Mathews Muruppel, MDS

#### IQAC / NAAC MEETING

#### Agenda:

- Incorporation of Cumulative Grade Point Average (CGPA) educational grading system to evaluate overall academic performance of students.
- Wisdom of IQAC to fix up the days for Faculty development programme
- Conducting animal handling programme in collaboration with Pharmacy College
- · Handholding for IIC with MEPHCO Engineering college, Sivakasi and to enrich it with other technical hands.

#### Minutes of Meeting:

- 1. All Criteria coordinators to initiate the collection of date for the respective criteria as per the latest NAAC manual.
- 2. To request nirf for the present status of our institution in the nirf ranking (current status & score of our institution)
- 3. Programs/ Workshops/ Seminars specific to quality improvement in the year includes thesis writing programme for the postgraduate students and GCP programme.
- 4. IOAC advise our academic committee to initiate CGPA (Cumulative Grade Point Average) system to evaluate and assess our students in alignment with New Educational policy by implementing for undergraduates and postgraduates.
- 5. Mentor & Mentees system to be strengthened by provide guidance and support to a mentee to help them develop professional and personal skills.
- 6. As a small recognition kindly, permit a comp off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- 7. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.

CHAIR PERSON: Dr.Alex Mathews Muruppel, MDS

IQAC coordinator: Dr.Angeline Deepthi, MDS

NAAC Coordinator: Dr.Dinakar, MDS

Members Attended:

1. Dr. Gracelin, MDS

2. Dr.Deepak, MDS

3. Dr. Thirumalai, MDS

4. Dr. Mary Sheloni Missier, M.

5. Dr.Amalorpavam. , MDS

6. Dr. Jaish lal, MDS

7. Dr.Abilasha, MDS





Kavalkinaru, Tirunelveli, Tamil Nadu - 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 21/07/2023

Venue

: IOAC/NAAC Cell

IOAC HEAD: Dr. Alex Mathews Muruppel, MDS

#### **IQAC / NAAC MEETING**

#### Agenda:

- Respective Criteria Heads to revisit the AQAR Guidelines for current academic year
- Cumulative Grade Point Average (CGPA) educational grading system initated through IQAC
- Request nirf for the present status of our institution in the nirf ranking (current status & score of our institution)
- Wisdom of IQAC to fix up the days for Faculty development programme
- Collaboration with Pharmacy College for conducting animal handling programme

#### Minutes of Meeting:

- 1. All Criteria coordinators to initiate the collection of date for the respective criteria as per the latest NAAC manual.
- 2. Meeting with NAAC team members on criteria wise their data collection and Work progress for AQAR- cycle2 (2022-2023) submission.
- 3. Carrier Guidance programme has to be conducted for the current intern batch regarding Carrier opportunities in aboard, Migrations, Guidelines after BDS.
- 4. Faculty development program has to be conducted for the Non-teaching staff related to skill development program especially on ICT Enabled tools.
- 5. IQAC advise our academic committee to initiate CGPA (Cumulative Grade Point Average) system to evaluate and assess our students in alignment with New Educational policy by implementing for undergraduates and postgraduates.
- 6. Awards for the extracurricular activities has to be attained from Government or National bodies- Data Verification and Validation (DVV) Report under Criteria 5.
- 7. Mentor & Mentees system to be strengthened to develop professional and personal skills.
- 8. As a small recognition kindly, permit a comp off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- 9. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.

CHAIR PERSON: Dr. Alex Mathews Muruppel, MDS

IQAC coordinator: Dr.Angeline Deepthi, MDS & NAAC Coordinator: Dr. Dinakar, MDS

Members Attended:

1. Dr.Deepak, MDS

2. Dr. Nelson, MDS

3. Dr. Mary Sheloni Missier, MD

4. Dr.Amalorpavam.V, MDS

5. Dr. Akash Mithran, MDS

6. Dr. Nagaraj, MDS



Kavalkinaru, Tirunelveli, Tamil Nadu - 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 16/08/2023

Venue

: IQAC/NAAC Cell

IQAC HEAD: Dr. Alex Mathews Muruppel, MDS

#### IOAC / NAAC MEETING

#### Agenda:

- Requisition for the Confirmation of previous minutes of meetings to be fulfilled.
- Respective Criteria members to start their data collection for the September 31st to August 31st AQAR for current academic year.
- Request for additional biometrics for the staffs to be placed in the OPD reception. (Near the Jesus statue).
- Wisdom of IQAC to fix up the days for Faculty development programme.

#### Minutes of Meeting:

- 1. All Criteria coordinators to initiate the collection of date for the respective criteria as per the latest NAAC manual.
- 2. Meeting with NAAC team members on criteria wise their data collection and Work progress for AQAR-cycle2 (2022-2023) submission.
- 3. Carrier Guidance programme has been successfully conducted through IQAC.
- 4. New e-governance app demonstration given for teaching staffs and students.
- 5. Faculty development program has to be conducted for the Non-teaching staff related to skill development program especially on ICT Enabled tools.
- 6. Awards for the extracurricular activities has to be attained from Government or National bodies - Data Verification and Validation (DVV) Report under Criteria 5.
- 7. As a small recognition kindly, permit a comp off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- 8. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.

CHAIR PERSON: Dr. Alex Mathews Muruppel, MDS

IQAC coordinator: Dr. Angeline Deepthi, MDS

NAAC Coordinator: Dr.Dinakar, MDS

Members Attended:

1. Dr.Deepak, MDS

Dr.Mary Sheloni Missier, M

3. Dr.Amalorpavam.

4. Dr. Jaish lal, MD

5. Dr. Nagaraj, MD



Kavalkinaru, Tirunelveli, Tamil Nadu - 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 21/09/2023

Venue

: IQAC/NAAC Cell

IQAC HEAD: Dr. Alex Mathews Muruppel, MDS

### IOAC / NAAC MEETING

#### Agenda:

- Requisition for the Confirmation of previous minutes of meetings to be fulfilled.
- Respective Criteria members to start their data collection for the September 31<sup>st</sup> to August 31st AQAR for current academic year.
- IQAC team expresses gratitude for fulfilling the request by fixing up the days for Faculty development programme.

#### Minutes of Meeting:

- 1. All Criteria coordinators to initiate the collection of date for the respective criteria as per the latest NAAC manual and for the AQAR report.
- 2. To conduct the Animal Handling Programme in collaboration with the sister colleges which is SARPC so Dr. Thirumalai to lace on with the Principal Dr. Sankara Anand and Vice Principal Dr. Venkatesh.
- 3. Regarding the Letter Of Intend and MOU with PSG group of Institutions for better conduct and visualization of innovations for IIC (Institutional Innovation Council) and seeking grants from ICMR.
- 4. All section heads to co-operate with Dr. John Hearty Deepak for seeking avenue to improve NIRF submission and AQAR report.
- 5. Students Exchange programme with AIMST (Malaysia) to be prepared and scheduled.
- 6. CRRI research to be considered as Best Practice(1) and CGPA system to be introduced in academics and to be included in Best Practice(2) and to be considered in criteria 7.
- 7. Electric Vehicle plug points for free charging of vehicles for patients, teaching and nonteaching faculties can be considered as criteria 7.
- 8. IQAC recommend Dr. J. Dinakar sir as "Board Of Studies" member in Tamil-nadu Dr.MGR Medical Universities the same to be included in AOAR.
- 9. Awards for the extracurricular activities has to be attained from Government or National bodies-Data Verification and Validation (DVV) Report under Criteria 5.
- 10. As a small recognition kindly, permit a comp off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- 11. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.

CHAIR PERSON: Dr.Alex Mathews Muruppel, MDS

IQAC coordinator: Dr.Angeline Deepthi, MDS

NAAC Coordinator: Dr.Dinakar, MDS



Kavalkinaru, Tirunelveli, Tamil Nadu – 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Members Attended:

1. Dr. Nelson, MDS

2. Dr.Joephin, MDS

3. Dr.Benin, MDS

4. Dr. Thirumalai, MSc, PhD

5. Mary Sheloni Missier, MDS

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Kavalkinaru, Tirunelveli, Tamil Nadu - 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 20/10/2023

Venue

: IOAC/NAAC Cell

IQAC HEAD: Dr. Alex Mathews Muruppel, MDS

#### **IOAC / NAAC MEETING**

#### Agenda:

- Requisition for the Confirmation of previous minutes of meetings to be fulfilled.
- Respective Criteria members to complete the data collection by November 31st for easy aid in uploading.

#### Minutes of Meeting:

- 1. All Criteria coordinators to initiate the collection of data for the respective criteria as per the latest NAAC manual, AQAR report and complete it by November 31st for easy aid in uploading
- 2. To raise a query to NAAC to get details regarding the starting and closing date for the collection of data for the academic year 2022 to 2023.
- 3. Discussion is ongoing to conduct the Animal Handling Programme in collaboration with the sister colleges [SARPC].
- 4. Students Exchange programme with AIMST (Malaysia) to be prepared and scheduled.
- 5. IQAC thank the cultural committee for successfully completing the AGNI 2023 [the college cultural programme for the current academic year].
- 6. As a small recognition kindly, permit a comp off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- 7. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.

CHAIR PERSON: Dr.Alex Mathews Muruppel , MDS

IQAC coordinator: Dr. Angeline Deepthi, MDS

NAAC Coordinator: Dr.Dinakar, MDS

Members Attended:

1. Dr.Nelson, MDS

2. Dr.Joephin, MDS

3. Dr.Benin, MDS

4. Dr. Gracelin, MD

5. Dr.Deepak, MDS

6. Dr.Divakar, MDS

7. Dr.Mary Sheloni Missier, MDS



Kavalkinaru, Tirunelveli, Tamil Nadu - 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date

: 15/11/2023

Venue

: IOAC/NAAC Cell

IOAC HEAD: Dr. Alex Mathews Muruppel, MDS

#### **IOAC / NAAC MEETING**

#### Agenda:

Collection of the data for AQAR 2023 before 30<sup>th</sup> November 2023

Assimilation and Scrutinize of the data collected on December 11th to 15th, 2023

#### Minutes of Meeting:

- 1. All Criteria coordinators to initiate the collection of data for the respective criteria as per the latest NAAC manual, AQAR report and complete it by November 30th for easy aid in uploading.
- 2. Integration and Assimilation of the Information gathered for AQAR 2023 from December 11th to December 15th, 2023

December 11th - 7th criteria

December 12th - 5th criteria, 8th criteria

December 13th - 2nd criteria, 4th criteria and Profile of the college

December 14th - 3rd criteria

December 15th - 1st criteria, 6th criteria

- 3. nirf submission on January 2024 have to be initiated for the next academic year.
- 4. IQAC initated for the NABH accreditation for the forthcoming year to improve the progress and standards of our Institution.
- 5. NABH Team has been arranged to guide our NAAC Criteria heads for the progress of NABH accreditation.
- 6. Each criteria heads have to go through the NABH manual to gain knowledge about it.
- 7. If the institution has a DCIR number, it will be easier to avail CTIR, DST, ICMR grants.
- 8. IOAC members have to conduct the IIC Programmes for the path of institution progression.
- 9. The IQAC recommends that both boys and girls wear half-sleeve uniforms and suggests to make changes in the new handbook.





Kavalkinaru, Tirunelveli, Tamil Nadu – 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

- 10. For Best practice needs beyond the curriculum, where short-term study, early dental observation, and paper works based on it is under progress.
- 11. As a small recognition kindly, permit a comp off leave for the NAAC/ nirf team successful completion and submission of AQAR & nirf.
- 12. Under the staff welfare scheme earned leave of 2022 surrendered to be reimbursed or else carried over to the current Academic year.

CHAIR PERSON: Dr.Alex Mathews Muruppel, MDS

IQAC coordinator: Dr.Angeline Deepthi, MDS

NAAC Coordinator: Dr.Dinakar, MDS

Members Attended:

1.Dr.Nelson, MDS

2.Dr.Joephin, MDS

3.Dr.Gracelin, MDS

4.Dr.Akash Mithran, MDS

5.Dr.Amalorpavam, MDS

6.Dr.Divakar, MDS

7.Dr.Mary Sheloni Missier, MDS

8.Dr.Thirumalai, MSc , PhD

PRINCIPAL

RAJAS DENTAL COLLEGE & HOSPITAL KAVALKINARU JN - 627 105.

TIRUNELVELI DISTRICI.





Kavalkinaru, Tirunelveli, Tamil Nadu – 627105 Affiliated to The Tamil Nadu Dr. M.G.R. Medical University, Accredited by NAAC

Date: 11/12/2023

Venue: IQAC/NAAC Cell

IQAC HEAD: Dr.Alex Mathews Muruppel, MDS

#### **IOAC / NAAC MEETING**

#### Agenda:

- Speed up the things regarding AQAR 2022- 2023 submission
- Assimilation and Difficulties on data collection were discussed with NAAC Criteria Heads

#### Minutes of Meeting:

- 1. Current Academic staff list along with the pan number from August 2022 to August 2023 required from the admin Office Criteria 2 (Dr.Amalorpavam)
- 2. Total Expenditure excluding salary year wise during the year (INR in Lakhs) needed from the Finance Department Extended Profile, Criteria 4
- 3. Consolidated financial statement needed from the Finance Department- Criteria 4, 8 (Dr.Nelson)
- 4. Staff attended conference hard copies submitted for the staff appraisal needed— Criteria -1
- 5. Profile of the College from 7, 14 to 20 [Principal sir ]
- 6. Subbiah has said that the Solar panel report from Tamil Nadu Electricity Board will be got by tomorrow which is needed for Criteria 7 ( Dr.Thirumalai)
- 7. Pesticide One year maintenance log needed- Criteria 7 ( Dr.Thirumalai)
- 8. Dr.Benin and Dr.Jaishlal to meet all faculties in the respective department to collect the list of articles, Books, patent, copyright, awards won for scientific works for any association and related details for easy compiling the data Criteria 3 (Dr.Jaishlal)

CHAIR PERSON: Dr.Alex Mathews Muruppel

IOAC coordinator: Dr.Angeline Deepthi

NAAc coordinator: Dr.Dinakar

Members Attended:

1. Dr. Nelson, MDS

2.Dr.Joephin Soundar, MDS

3.Dr.Jaishlal, MDS

4.Dr.Deepak, MDS

5. Dr. Amalorpavam. V, MDS

6. Dr. Thirumalai, MSc, PhD

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PRINCIPAL