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DCI Recognition No: DE-3(44)-93/2246, Dated 09/11/1993
Affiliated to : The Tamilnadu Dr. MGR Medical University, Chennai

Ref : RDC/IQAC/2019 – 2020/MoM-1

Date : 09/01/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

The campus maintainance cell and career guidance cell .

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS

Dr.A.Shyam Mohan , MDS, DNB

Rev.Fr.Libin (Local Society Nominee)

Dr.Angeline Deepthi,MDS(coordinator)

Dr.Rekha,MSc, PhD(Member 1)

Dr.Angelin Megha, MDS (Member 2)

Decisions

- New year started with the blessings of God and official meeting for the academic year 2019 – 2020.
- Pongal Celebrations were coordinated .
- Republic day was organized .
- Meetings with all the Heads of the Department to make the department opt for the NAAC inspection.
- Campus maintainence cell and the career guidance cell meetings with the IQAC for new reforms and regulations. (rain water harvesting, vegetable gardening)

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Ref : RDC/IQAC/2019 – 2020/MoM-2

Date: 05/03/2019

Venue : NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

The midst of all the Heads of the department and the NAAC members.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS

Dr.A.Shyam Mohan , MDS, DNB

Dr.Angeline Deepthi,MDS (coordinator)

Dr.Rekha,MSc, PhD(Member 1)

Dr.Angelin Megha, MDS (Member 2)

Dr.Benin, MDS

Dr.Jaish Lal, MDS

Decisions

- Womens day programme scheduled and coordinated by the women empowerment cell through IQAC.
- New CDE and CME programmes were planned to organize for both the teaching and non-teaching staff.
- Yoga / Sports like recreational abilities stressed and new reforms were enlightened.
- Meeting with financial officer was made to clarify the annual sheet of IT department.

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Ref : RDC/IQAC/2019 – 2020/MoM-3

Date: 5/6/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

Midst of all the Heads of the Department and the NAAC members.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar ,MDS

Dr.A.Shyam Mohan , MDS

Rev.Fr.Libin (Local Society Nominee)

Dr.Angeline Deepthi MDS (coordinator)

Dr. Rekha, MSc, PhD (Member 1)

Dr. Angelin Megha, MDS (Member 2)

Dr.Benin, MDS

Dr.Joephin ,MDS

Dr.Krishnamoorthy , MSc, PhD

Decisions

- Mentors / Mentee meeting was done to evaluate the status of student database for the NAAC inspection.
- NAAC SRR writeup is stressed and the status of the SRR report is submitted to the IQAC precision before SBR uploading.
- Website upgradation status is monitored and the needed changes were stressed.
- IQAC committee informed the changes to be made in the website .
- All the monthly reports were stressed to be displayed in the website.
- Monthly CDE programmes were stressed and tentative dates were formulated.
- SSR writeup of the NAAC is stressed out in all the departemental laison meeting.
- Publications for the academic year 2019- 2020 has to be submitted to NAAC cell as early as possible.

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Ref : RDC/IQAC/2019 – 2020/MoM-4

Date 10/7/2019

MINUTES OF THE MEETING

Agenda

Feedback analysis and their report submitted to the IQAC cell.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar ,MDS

Dr.A.Shyam Mohan , MDS, DNB.

Dr.Angeline Deepthi, MDS (coordinator)

Dr. Rekha, MSc, PhD(Member 1)

Dr. Angelin Megha, MDS (Member 2)

Dr.Krishnamoorthy ,MSc, PhD

Decisions

- On analyzing the received data base and the suggestions regarding feedback from stakeholders for the academic year 2017- 2018 and following measures were stressed.
- Major observations of the feedback committee is to encourage E-Learning and ICT tools.
- The observed point is forwarded to the prinicipal and website committee of the college regarding any methods or tools to be followed to satisfy this suggestion.
- CBCS system can be introduced, this suggestion has forwarded to the Academic council / Exam cell and administrative sections regarding the steps to be formulated.
- Hands on courses can be introduced regarding recent trends.
- Practical clinical oriented course can be included.
- Assessment system can be modified.
- New techniques/ forensic can be included in Ug curriculam.

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Ref : RDC/IQAC/2019 – 2020/MoM-5 Date 26/8/2019

Venue : NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

Green Initiatives and their Implementation

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS

Dr.A.Shyam Mohan, MDS, DNB.

Dr.Angeline Deepthi, MDS (coordinator)

Dr. Rekha, MSc, PhD(Member 1)

Dr. Angelin Megha, MDS (Member 2)

Dr.Amalorpavam , MDS (Member 3)

Dr.Joephin, MDS

Dr.Vivek, MDS

Decisions

- On behalf of NAAC accreditation to create an eco-friendly environment for the students and the staff the green audit made us.
- To plant so many vegetables, Medicinal herbs in and around college campus.
- To utilize drip irrigation facility entirely for the betterment of staffs and student by increasing the material outcome from the garden.
- To cultivate and ripe more vegetables from the college hostel garden for utilizing in hostel mess.
- Students advised to visit the gardens to create them not only as great doctors also the persons to improve the environment.
- Maintenance department coordinates and overseas the green audits.
- Green initiatives are initiated through the departments and nonteaching staffs.
- Documentation from the maintenance department were submitted and checked by the NAAC coordinators.
- Suggestions to improve the current methods in the gardening were gathered from expertise.

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Ref : RDC/IQAC/2019 – 2020/MoM-6

Date 20/09/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

Betterment in the Infrastructure of the college.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar ,MDS

Dr.A.Shyam Mohan , MDS, DNB.

Dr.Angeline Deepthi, MDS (coordinator)

Dr. Rekha, MSc, PhD(Member 1)

Dr. Angelin Megha, MDS (Member 2)

Dr.Amalorpavam ,MDS (Member 3)

Dr.Joephin, MDS.

Decisions

- On the behalf of NAAC accreditation as well as to provide and improve the betterment in the infrastructure for the students.
- Classrooms are facilitated and completely equipped with the ICT tools.
- The smart classrooms improves students ease of understanding.
- In Preclinical Prosthodontics and Orthodontics were provided with audiovisual aids.
- Prosthodontics department renovations has been initiated with the Specialty Implant clinic.

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Ref : RDC/IQAC/2019 – 2020/MoM-7

Date 10/10/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

To enhance the central research lab.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar ,MDS

Dr.A.Shyam Mohan , MDS, DNB.

Rev.Fr.Libin (Local Society Nominee)

Dr.Angeline Deepthi, MDS (coordinator)

Dr. Rekha, MSc, PhD(Member 1)

Dr.Angelin Megha, MDS (Member 2)

Dr.Amalorpavam ,MDS (Member 3)

Decisions

- To enhance the usage of central research lab by UG, PG and Faculty .
- To coordinate with research and scientific activities which promote scientific and experimental exposure for the students and faculty as well.
- Inititate to undertake new research studies , training programmes.
- IQAC initiates to expand research in dental sciences as well as encourage the students to participate in research works.
- Existing research committee revamped by the Principal and quotations for the equipments submitted to the management.

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Ref : RDC/IQAC/2019 – 2020/MoM-8

Date 05/12/2019

MINUTES OF THE MEETING

Agenda

The SSR preparation

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar ,MDS

Dr.A.Shyam Mohan , MDS, DNB.

Dr.Angeline Deepthi, MDS (coordinator)

Dr. Rekha, MSc, PHD(Member 1)

Dr. Angelin Megha, MDS (Member 2)

Dr.Amalorpavam ,MDS (Member 3)

Dr.Benin MDS,

Dr.KrishnaMoorthy ,MSc, PHD

Dr.Joephin ,MDS

Decisions

- Mentors and Mentees list were revised for the handbook details.
- Feedback form were collected from staff and students regarding the sports day meet.
- Naac reporst of all criteria were discussed with the members of NAAC.
- Hod of all departments were informed to create their profile of the each department in the powerpoint format by December 9th.
- Deadline of seven days given to each department for reproduce their profile.
- To collect indexed and non-indexed publication list of all staff from each departments were initiated.
- As per IQAC direction the rain water harvesting works initiated by the management.

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