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RAJAS DENTAL COLLEGE & HOSPITAL

Kavalkinaru Jn., Tirunelveli District - 627 105

DCI Recognition No: DE-3(44)-93/2246

Affiliated to :

Dated 09/11/1993

The Tamilnadu Dr. M.G.R. Medical University, Chennai.

Ref :/IQAC/2018 – 2019/MoM-1

Date : 15/01/2018

Venue : NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- NAAC accreditation & an introduction to all staff members
- Brainstorming discussion regarding the criteria's & allocation of criteria to respective groups.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr.Bertail
Mr.Praveen Mathew

Decisions

- Discussion with all staff members regarding NAAC.
- A power point presentation to be made for detailed staff profile.
- Every staff member was given a soft copy of the NAAC presentation.
- Description about Mentor/ Mentee Meetings given mentor mentee list of 2018 is disclosed.
- Alumini Meeting announced for the year of 2018
- Note on Web Upgradation given.
- Importance of library visit was emphasized. List of study models used for academics from each department were requested to submit to the NAAC cell.
- Formation of heads of committees.

Agatha
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RAJAS DENTAL COLLEGE & HOSPITAL
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Ref: /IQAC/2018-2019/MoM-2

Date : 09/02/2018

Venue : NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda


- NAAC committee discussion among various heads of committees .
- Work allocations of the varying committees

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr.Bertail
Mr.Praveen Mathew

Decisions

- Regarding the need for a two way system of understanding between the NAAC cell and various committee heads.
- Periodic meetings planned for update
- Each committee head NAAC committee incharge to facilitate smooth communication works alongside
- Update regular work done for planning future program
- staff profile and the log book maintained in each department .
- Members are asked to be intimated by the respective conveners.
- Team work is the success of NAAC to be emphasized to all departments.


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Ref : SU/IQAC/2018 - 2019/MoM- 3

Date : 20/04/2018

Venue : NAAC / IQAC CELL

MINUTES OF THE MEETING

Agenda

- Need for subcommittees for easy work completion was analysed.
- Formation of various sub - Committees for smooth functioning of our institution .

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr.Bertail
Mr.Praveen Mathew

Decisions

- The committee were formulated through IQAC .
- Every committee was asked to start functioning within the month of April and submit a copy of their Agenda / minutes of the meeting suggestions and remedial measures should be submitted to the IQAC after each meeting.
- It will be reviewed by members of IQAC board and Director, Principal, Vice principals (Academic and Administration)

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Praveen
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Ref : /IQAC/2019 - 2020/MoM- 4

Date : 09/05/2018

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Planning for best utilisation of CSM among students .
- Device ways that are innovative from its existing form
- No tobacco day celebration.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr.Bertail
Mr.Praveen Mathew

Decisions

- Ways to update the students regarding recent clinical advancements and ongoing research activity.
- Improve clinical case presentation skills of students in CSM. .
- The IQAC committee nominated Dr. Mohan Raj (Reader –Periodontics) as a convener for the clinical society meeting .
- The clinical society meeting which will be conducted every month third Tuesday regularly.
- The venue of every clinical society meeting will be at the Silver Jubilee Auditorium at 2PM.
- A rally on 31st May 2018 " No tobacco day" was planned from admin block of Rajas Dental College to Kavalkinaru junction to create awareness among the public.

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Cynthia
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Ref : /IQAC/2018 - 2019/MoM- 5

Date : 06/06/2018

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Formation of newer sub -Committees for smooth functioning of our institution
- Zero hour program planning.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr.Bertail
Mr.Praveen Mathew

Decisions

- The clinical society meeting was held to enlighten the students in their knowledge and improve skills their on the recent scientific advancements.
- This meeting was headed by the principal and the CSN head Dr. Mohan Raj Reader (Periodontics) in the Silver Jubilee auditorium.
- A "zero hour" programme was planned for the interns to create awareness among the society on the topic "waste management" guided by Dr.Gomu Kumar Senior Lecturer (Oral Pathology).
- Monthly curriculum and co-curriculum were scheduled to be held as per the annual calendar.

Anita
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Ref: /IQAC/2018 - 2019/MoM- 6

Date :11/07/2018

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Formation of various sub-committees for to reinforce the functioning of our institution with the special emphasis on research.
- IRB and IEC guidelines formulated
- IRB of Rajas Dental College registered under Central Drug Control Organisation.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB
Mr.Praveen Mathew

Decisions

- To enhance the usage of existing central research lab by the UGs, PGs and the Faculty to enhance the quality in research.
- A meeting with IRB members headed by the principal was conducted in the conference hall.
- To increase the number of ongoing study project in the college.
- To conduct clinical trials in the animal models to promote the research activities among the UGs and PGs were framed with proper study proposal and ethical guidelines.
- Different types of studies which can be exhibited in the present faculty setup were recommended by the members of IRB.
- Appreciation in the form of prizes for the best projects and published articles were proposed.



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Ref: /IQAC/2018 - 2019/MoM-7

Date : 07/08/2018

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Central research lab facilities to be made aware to the various HOD
- IQAC committee discussion among various heads of committees.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB
Mr.Praveen Mathew

Decisions

- A lecture by Dr.Deepu George Mathew and Dr.Vinej Somaraj was proposed by the research committee members and the principal.
 - Training of the undergraduate and the post graduate students of dentistry to broaden their academic excellence.
 - To provide newest facilities for research to motivate students.
- The principal reinforced that any study involving invivo or invitro subject can be started only after getting approval from institutional ethical committee.

The Department of Orthodontics planned to organize a programme titled "Dental Snap 2018" with Head of the Department as Organizing Secretary.

Principal
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Ref: /IQAC/2018 - 2019/MoM- 8

Date : 04/09/2018

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Feedback from dental snap by department of orthodontics was analysed
- Two CDE programme were decided to be organized by the clinical department
- Proposal for Oncoquest - Oneday CDE Program submitted

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
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Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB
Mr.Praveen Mathew

Decisions

- Two CDE programmes were decided to be organized by the clinical departments unanimously.
- Dental Snap 2018-A one day CDE programme with workshop was planned and the meeting was made with the Head of the Department of Orthodontics and feedbacks were collected.
- Onco Quest- A lecture programme proposed by Dr.Jayanthi as the organizing secretary and Chairperson Dr. Shyam Mohan.A .The committee members were the faculty of all four clinical departments which include Oral Medicine & Radiology, Oral & Maxillofacial Surgery, Prosthodontics and Oral Pathology.
- Different quotations for the additional books for the library were discussed with liaison of each department.

Signature

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Ref : /IQAC/2018 - 2019/MoM- 9

Date : 03/10/2018

Venue: NAAC/IQAC Cell

MINUTES OF THE MEETING

Agenda

- Discussion on curriculam , academic & co-curriculam activities.
- NAAC committee discussion among various heads of committees .

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
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Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB
Mr.Praveen Mathew

Decisions

- Discussion done with the liaisons of every department for the refinement of the existing curricular and academic procedures.
- Monthly curricular and co-curricular activities were scheduled as per the annual calendar.
- Discussion regarding internal audit was done.
- NAAC interaction session planned for the progress of work.
- Institutional ethical committee meeting is planned on 11.10.2018 .
- Proposal regarding renovation of Canteen and Orthodontics Post Graduate clinic was discussed.
- Proposal for the addition of toilets and ramp for the disabled patients.

Agenda
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Ref: /IQAC/2018 - 2019/MoM- 10

Date: 14/11/2018

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Clinical skill development programme for interns
- Utilization of Central research lab

Meeting was attended by the following members

Dr. Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr. A. Shyam Mohan, MDS, DNB
Dr. Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr. Rekha, MSc, PhD (Member 1)
Dr. Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc., M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr. Benin, MDS
Dr. Jaish Lal, MDS
Dr. Mohan Raj, MDS
Dr. Aruna, MSc, PhD
Dr. Subramonian, MDS
Mrs. Sabina Jacob, MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed., CAIIB
Mr. Praveen Mathew

Decisions

- A lecture on the utilization of central research facility for research on 28.11.2018 to promote the ideas and necessity of knowledge in the field of research and animal studies.
- Monthly curricular and co-curricular activities are planned and fixed as per the annual calendar.
- Clinical skill development programme for the interns organized by the Department of Preventive and Community dentistry in the topic Atraumatic restoration procedures.
- Proper functioning of Yoga, Career guidance, NEET classes were evaluated and reports rechecked.
- Proposal regarding rain water harvesting submitted to the management.



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Ref: /IQAC/2018 - 2019/MoM- 11

Date : 05/12/2018

VENUE:NAAC/IQAC cell

MINUTES OF THE MEETING

Agenda

- Antiragging awareness program
- NAAC committee discussion among various heads of committees .
- Implantrain program to equip Interns for analysis of program

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB
Mrs. A. Vimala Rani, M.C.A

Decisions

- Christmas day celebrations were planned on 22.12.2018 to enhance creativity and widespread ideas in their mind.
- Students were motivated to participate in extracurricular activities to enhance the power of unity on Christmas day celebration.
- A special workshop to improve the clinical skills of the interns "Implantrain -18" was planned on 17.12.2018 organized by the Head of the Department of Prosthodontics,Periodontics and Oral Surgery.
- Anti- ragging awareness programme tentatively scheduled on 19.12.2018 headed by Dr.Sainath (Principal of Madha Dental College) and Inspector of Police incharge as a special guest.
- A screening camp was organized by the NSS unit of Rajas college with the collaboration of Nellar Cancer Centre for the awareness of breast and cervix cancer mainly among female staffs of Rajas Dental College.
- Women Empowerment programme was proposed by the Women Empowerment Cell for the Undergraduate students to make them strong and brave to face all the challenging activities against female harassment.

Cyntha
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Ref: /IQAC/2019 - 2020/MoM-1

Date : 09/01/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- The campus maintainance cell and career guidance cell .
- Calendar for the academic year 2019 was discussed

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
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Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB
Mrs. A. Vimala Rani, M.C.A

Decisions

- New year started with the blessings of God and official meeting for the academic year 2019 – 2020.
- Pongal Celebrations were coordinated .
- Republic day was organized .
- Meetings with all the Heads of the Department to make the department opt for the NAAC inspection.
- Campus maintainance cell and the career guidance cell meetings with the IQAC for new reforms and regulations. (rain water harvesting, vegetable gardening) .
- Career option for interns were discussed.

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The Tamilnadu Dr. M.G.R. Medical University, Chennai.

Ref : /IQAC/2019 - 2020/MoM- 2

Date: 05/03/2019

Venue : NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- The commemoration of programs for womens day
- Utilisation of Yoga and sport facilities
- Financial report form CFO.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
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Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB
Mrs. A. Vimala Rani, M.C.A

Decisions

- Womens day programme scheduled and coordinated by the women empowerment cell through IQAC.
- New CDE and CME programmes were planned to organize for the benefits of staff members
- Yoga / Sports like recreational abilities stressed and new reforms were enlightened.
- Meeting with financial officer was made to clarify the annual sheet of IT department.

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DCI Recognition No: DE-3(44)-93/2246

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Dated 09/11/1993

The Tamilnadu Dr. M.G.R. Medical University, Chennai.

Ref : /IQAC/2019 - 2020/MoM- 3

Date: 5/6/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Mentor Mentee programs
- SSR of NAAC
- Submission of published articles
- Midst of all the Heads of the Department and the NAAC members.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Rev.Fr.Libin
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB
Mrs. A. Vimala Rani, M.C.A

Decisions

- Mentors / Mentee meeting was done to setup of student database for the NAAC inspection.
- NAAC SRR writeup was stressed and the status of the SRR report to be submitted to the IQAC precision before SBR uploading.
- Website upgradation to be is monitored periodic changes to be made.
- IQAC committee informed about the changes to be made in the website .
- All the needed monthly reports were discussed to be displayed in the website.
- Monthly CDE programmes were discussed and tentative dates were formulated.
- The implicit NAAC SSR write up was stressed in all the departmental liaison meeting.

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- Publications for the academic year 2019- 2020 has to be submitted to NAAC cell as early as possible.

Ref: /IQAC/2019 - 2020/MoM-4

Date 10/7/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Need for feedback
- Feedback analysis along with their report submitted to the IQAC cell.
- CBCS- Choice based credit system the need and importance.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Aruna , MSc, PhD
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Mr. P. Rajendra Kumar, B.Sc., B.Com., B.Ed.,CAIIB

Decisions

- On analyzing the received data base and the suggestions regarding feedback from stakeholders for the academic year 2017- 2018 and following measures were stressed.
- Major observations of the feedback committee is to encourage E-Learning and ICT tools.
- The observed point is forwarded to the principal and website committee of the college regarding any methods or tools to be followed to satisfy this suggestion.
- CBCS system can be introduced, this suggestion has forwarded to the Academic council / Exam cell and administrative sections regarding the steps to be formulated.
- Hands on courses can be introduced regarding recent trends.
- Practical clinical oriented course can be included.
- Assessment system can be modified.

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Agenda
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- New techniques/ forensic can be included in Ug curriculum.

Ref: /IQAC/2019 - 2020/MoM- 5

Date 26/8/2019

Venue : NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Discusion Green Initiatives and their Implementation protocols
- Involvement of staff and students in creating an eco-friendly campus.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr.Amalorpavam , MDS (Member 3)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Dr.Vivek, MDS

Decisions

- On behalf of NAAC accreditation to create an eco-friendly environment for the students and the staff members
- To plant as many vegetables, Medicinal herbs in and around college campus.
- To utilize drip irrigation facility entirely for to save water and to increasing the material outcome from the garden.
- To cultivate organic vegetables from the college hostel garden for utilizing in hostel mess.
- Students advised to visit the gardens to make them champions of not only as great doctors also the persons to improve the environment.
- Maintenance department coordinates and overseas the green audits.

Synthes
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- Green initiatives are initiated through the departments and works nonteaching staffs members.
- Documentation from the maintenance department were submitted and checked by the NAAC coordinators.
- Suggestions to improve the current methods in the gardening were gathered from Dr.Jonathen (Dean – The Indian Agriculture college)expertise.

Ayella

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Ref : /IQAC/2019 - 2020/MoM-6

Date 20/09/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- Infrastructure maintenance and advancements measures
- ICT tools enabled innovative teaching methods
- Betterment in the Infrastructure of the college.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Rev.Fr.Libin
Dr.Rekha,MSc, PhD(Member 1)
Dr.Angelin Megha, MDS (Member 2)
Dr.Amalorpavam , MDS (Member 3)
Dr. G. Krishnamoorthy, M.Sc.,M.Phil, Ph.D
Dr. Vinej Somaraj, MDS
Dr. S.I. Joephin Soundar, MDS
Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Dr.Vivek, MDS

Decisions

- To provide improve the betterment in the infrastructure for the students for NAAC and for future Innovation
- Classrooms are to be facilitated and completely equipped with the ICT tools.
- The smart classrooms improves students ease of understanding.
- In Preclinical Prosthodontics and Orthodontics were provided with audiovisual aids.
- Prosthodontics department renovations has been initiated with the Specialty Implant clinic.



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Ref: /IQAC/2019 - 2020/MoM- 7

Date 10/10/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

- To Maximum utilisation of central research lab.by students & faculties
- IRB , IEC to lay ground rules for research proposals.

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
Dr.Rekha,MSc, PhD(Member 1)
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Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Dr.Vivek, MDS

Decisions

- To enhance the usage of central research lab by UG, PG and Faculty .
- To coordinate with IRB, IEC to promote scientific and experimental exposure for the students and faculty from its conception proposal submission to its completion
- Initiate to undertake new research studies , training programmes and apply for grants.
- IQAC initiates to expand research in dental sciences as well as encourage the students to participate in research .

Cyntha
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- Existing research committee revamped by the Principal and quotations for the needed equipments submitted to the management.

Ref : /IQAC/2019 - 2020/MoM-8

Date 05/12/2019

Venue: NAAC / IQAC Cell

MINUTES OF THE MEETING

Agenda

The SSR preparation

- Individual committee report
- Assimilated of needed qualitative and quantitative matrix.
- Need for weblinks and associates data for upload

Meeting was attended by the following members

Dr.Anisha Cynthia Sathiasekar, MDS
Dr. J. Johnson Raja, MDS
Dr.A.Shyam Mohan , MDS, DNB
Dr.Angeline Deepthi (coordinator)
Dr. K. Ravindran, MBBS, D.C.H.
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Dr.Benin, MDS
Dr.Jaish Lal, MDS
Dr.Mohan Raj, MDS
Dr.Subramonian,MDS
Mrs.Sabina Jacob , MCA
Dr.Vivek, MDS

Decisions

- Mentors and Mentees list were revised for the handbook details.
- Feedback form were collected from staff and students regarding the sports day meet.
- Naac report of all criteria were discussed with the members of NAAC.
- Hod of all departments were informed to create their profile of the each department in the powerpoint format by December 9th.

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- Deadline of seven days given to each department for reproduce their profile.
- To collect indexed and non-indexed publication list of all staff from each departments were initiated.
- As per IQAC direction the rain water harvesting works initiated by the management.

Agnes

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